

28 August 2026

JS/26/90

SNCT Agreement on Changes to the Job Sizing Toolkit

Dear Colleague

As previously indicated in the SNCT letter of advice- [JS/26/86](#), the Job Sizing budget responsibility bandings are being reviewed. Agreement has now been reached by the SNCT on the revised bandings. The current and agreed new Job Sizing budget bandings are set out below:

Size of school budget (section 1.13)

Current band	Agreed new band
None	None
Up to £100,000	Up to £200,000
£100,001 to £200,000	£200,001 to £500,000
£250,001 to £500,000	£500,001 to £750,000
£500,001 to £750,000	£750,001 to £1,000,000
Over £750,000	Over £1,000,000

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Accountability for budgets (section 2.3)

Current band	Agreed new band
None	None
Up to £1,000	Up to £2,000
£1,001 to £5,000	£2,001 to £10,000
£5,001 to £10,000	£10,001 to £20,000
£10,001 to £25,000	£20,001 to £50,000
Over £25,000	Over £50,000

This change will come into effect from 1 September 2026. The Job Sizing toolkit, questionnaire and guidance have been updated to reflect these changes. The updated versions will be available and can be downloaded from the SNCT website from 1 September.

Training

As previously indicated, it will be the responsibility of LNCTs to maintain a list of their Job Sizing Co-ordinators and the last time training was undertaken. Training every three years will take some time to achieve. We are in the process of securing dates for the next round of training.

National Job Sizing Co-ordinators

If Job Sizing Co-ordinators have a question or issue on which they need assistance they should write jointly to the National Job Sizing Co-ordinators setting out the issue, background and any specific questions.

The National Job Sizing Co-ordinators are:

Kenneth McNamara (management side) kenneth.mcnamara@eastayrshire.org.uk

David Baxter (teachers' side) dbaxter@eis.org.uk

Yours sincerely

Suzanne McLeod (Employers' Side)
Stuart Brown (Teachers' Panel)
David Leitch (Scottish Government)

Joint Secretaries